

OFFICIAL PROCEEDINGS

CITY OF HERREID, SOUTH DAKOTA

February 10, 2020

The Herreid City Council was called to order by Mayor Gary Weismantel on the above date at 7:30pm at City Hall. The following members were present: A. Dupper, T. Fuehrer, P. Weisbeck, B. Rossow, with A. McNeil and K. Rossow absent. Also present were: M. Neeley, Finance Officer; R. Goehring, Maintenance Supervisor; and Orland Geigle, Prairie Pioneer.

Moved by Dupper, seconded by Fuehrer to approve the agenda; all members present voted aye, motion carried.

Moved by Dupper, seconded by B. Rossow to approve the January 15, 2020 meeting minutes; all members voted aye, motion carried.

The following claims were paid in January 2020:

Streets, salary \$1,816.55; Sewer, salary \$1,692.99; Water, salary \$1,692.99; Finance Office, salary \$3,864.58; Baumann's Service, Fuel/Supplies \$1,313.59; B & B Contracting, Sewer Project-Mobilization \$17,163.12; Campbell Co. Bank, ACH Fees \$48.80; Campbell Co. Insurance, Premium \$1,056.00; Campbell Co. Sheriff, Services \$2,001.51; CES Code Enforcement Specialist, Retainer \$1,500.00; Dakota Pump & Control, Repair Pump Station \$1,091.84; DENR, Recert \$6.00; DENR, Stormwater Permit Fees \$100.00; DENR, Discharge Permit \$450.00; DVL Fire & Safety, inspection \$733.90; Jim Dupper, Services \$240.00; Ferguson Waterworks, Supplies \$69.09; Financial Agent, Payroll Taxes, \$2,108.04; Fresh Start Market, Office Supplies \$12.49; Health Pool of SD, Insurance \$10.50; Heartland Waste, Garbage Collections \$4,425.00; Helms and Associates, Sewer Project-Engineering fees \$1,702.25; Herreid Lumber, Supplies \$347.34; Herreid Super Stop, Fuel \$287.67; MDU, Utilities \$2,578.07; Municode, Fees \$1,990.00; NESCOG, Annual Dues \$1,637.66; Melinda Neeley, Mileage \$101.70; Carol Ottenbacher, Services \$80.00; Post Master, Fees \$64.00; Prairie Pioneer, Publishing \$142.19; Quill Corporation, Office Supplies \$235.17; Schroeder, Leonard, Deposit Refund \$71.50; SD Dept of Health, Water Samples \$267.00; SD Dept of Revenue, Sales Taxes \$291.10; SD One Call, Locates \$1.12; SD Reemployment Assistance, Unemployment Tax \$78.81; SD Retirement, Retirement \$1,104.54; Servall, Services \$25.24; Slater Oil & LP Gas, Propane \$1,861.50; St. Joseph Const, Repairs Shop Garage Door, \$1,208.00; US Bank Trust, Loan – Wastewater \$9,079.38; USDA, Loan Sewer \$440.00; USDA, Loan Water, \$721.00; USDA, Loan Wastewater \$1,032.00; Valley Telco, Services \$296.50; Visa, Supplies \$760.86

No sheriff's report was available for January 2020.

In public comments, Council members have continued to receive complaints related to dogs running loose and excessive barking. City Code prohibits "any dog, or other animal to run at large". Neeley will send letters to some pet owners. Council members discussed a complaint involving Ordinance 2019-06-Pertaining to Removing of Snow. Neeley was directed to consult with the City Attorney and Sheriff's Department.

Heard that B & B Construction has been inquiring about housing for their workers, while they wait for the ground to thaw so they can begin the new sewer project.

Reviewed Elevation Maps and discussed preparedness for potential flooding. Layne Perman and Kenny Wientjes from Campbell County Sheriff's Office and Chad Fuehrer from Herreid Volunteer Fire Department shared that the County is involved in a project to study Spring Creek, and that current elevation maps are unofficial, but that a project is underway to map the elevations of and identify flood plains within South Dakota. It is anticipated that the project will be in the Campbell County area in approximately 2-3 years. Perman reported that the Corp of Engineers does not yet have a prediction for area river levels this spring. Council members discussed the need to have sandbags on hand prior to any potential flooding. Perman will forward information about bags available for purchase, T. Fuehrer reported that the City has ample sand available to fill bags, if needed.

Reviewed a complaint report form used by other municipalities in South Dakota to assist in gathering information about community concerns and issues. Council discussed the form would help them understand complaints/issues and assist in tracking the number of complaints received. Moved by Weisbeck, seconded by Fuehrer all members present voted aye, motion carried that the Finance Officer is directed to collect forms when complaints are communicated to City Hall.

Reviewed End of Year financial reports provided by Herreid Economic Development Corporation (HEDC).

Heard from Dick Werner, a request to approve two letters of support for Herreid Area Housing Development Inc. (HAHD). Moved by Dupper, seconded by Fuehrer, all members present voted aye, motion carried to approve a letter supporting HAHD acquisition of the 4-plex on Elm Street. Moved by Weisbeck, seconded by Fuehrer, all members present voted aye, motion carried to approve a letter supporting HAHD's efforts to build a twin home within city limits.

Reviewed a proposal by ISG Inc. Engineering to begin planning a pool and pool facilities improvement project. Phase I will meet the current need to inspect the pool, identify the source of the leak and any other concerns. Phase II will provide a conceptual design and cost estimation for an improvement project to include correction of Phase I identified issues. Moved by Fuehrer, seconded by B. Rossow, all members present voted aye, motion carried to accept and begin Phase I and Phase II of proposal.

Heard that electrical work at the Water Tower, and replacement of the streetlight bulbs is still pending, due to contractor availability.

Reviewed DENR Notice of General Air Quality Operating Permit for Grain Elevators Operating in South Dakota. Discussed heavy concentration of particles at elevator in town.

Reviewed DOT Transportation Planning Program materials, no action taken as the City already utilizes public transportation through Campbell County.

Reviewed NECOG annual performance report. Noted that the Spring Creek study mentioned by Layne Perman is a project supported by NECOG.

Heard that the SDML Annual District Meeting is March 25, with registration deadline of March 11.

Heard Board of Equalization meeting will be held on March 16, meeting will begin at 6:00PM.

MDU Representative Jayden Veil presented information about the ongoing streetlight replacement project, which requires a new rental agreement with MDU. Replacement of MDU owned current lights with LED fixtures is anticipated to save the City \$75 per month. Moved by Weisbeck, seconded by Dupper, all members present voted aye, motion carried to approve the new rental agreement. Council asked Veil for a cost proposal to include City owned lights in the LED replacement project.

Heard that Alderman McNeil has a scheduling conflict with regular meetings until June.

Heard the active voter counts for Ward 1 (96), Ward 2 (99), and Ward 3 (122). Following info from 2020 Census, City may wish to review Ward boundaries.

Held the first reading of Ordinance 2020-01, An Ordinance Providing for a Surcharge for Improvements to Sewer System, for Payment of Revenue Bonds and Yearly Review of the Surcharge. Moved by Dupper, seconded by Fuehrer, all members present voted aye, motion carried to approve as read.

Heard that South Dakota Housing Development Authority will provide paint and primer for 25 homes to be painted as part of "Paint – South Dakota" for 2020. Directed Neeley to forward the materials and applications to local churches in hopes that they will be able to nominate a home, identify volunteers, and apply for the program.

Reviewed utility accounts that are 90 days delinquent.

Heard that \$16,165.84 is in a savings account at Campbell County Bank. The account represents funds that were deposited as a reserve for a USDA loan that was paid off in 2010. Moved by Dupper, second by B. Rossow; all members present voted aye, motion passed to close savings account and transfer all money in the account to the Water Fund, Reserve Account 602-1075.

Goehring reported that a vendor is scheduled to bale and remove the white goods from the Rubble Site near the end of February. January efforts have focused on equipment and vehicle repairs and maintenance. Goehring is working to move forward on recommendations from the last Dyke Inspection, including burning brush pile and securing a camera inspection of culverts. Signatory documents have been completed and approved, Goehring is now able to submit water and lagoon sampling for DENR.

Neeley reported, per Campbell County Insurance, the policy in place at the Sr. Center is adequate for renting the facility out. School Board has also met and agreed to combine elections with the City, if an election is needed, and three Election workers have been secured. City Council would like to identify an additional worker to be trained as an available worker for future elections. Neeley submitted an article highlighting Herreid to SDML, Municipalities, magazine that was published in the Feb. edition.

At 9:33pm Fuehrer moved, Dupper seconded to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. All members present voted aye; motion carried. At 8:50pm Mayor Gary Weismantel declared the Council out of Executive Session at 10:00pm. Weisbeck moved, seconded by Dupper, all members present voted aye, motion passed to approve the following pay scale for Summer Lifeguards:

Lifeguard, FT and PT-\$9.50/hr first 100 hours, \$10.25/hr 101-200 hours, \$11.25/hr 200 + hours - bonus at 101 hours worked and 201 hours worked of \$75.00. Head Lifeguard-\$11.75/hour.

Advertising and recruitment will begin in February.

With no further business, meeting was adjourned at 10:02pm.

The next regularly scheduled Council meeting will be Monday, March 2 at 7:30pm.