

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
APRIL 8, 2019

The Herreid City Council was called to order by Mayor Weismantel on the above date at 7:30pm at City Hall. The following members were present: Fuehrer, K. Rossow, Weisbeck, B. Rossow, Dupper, and McNeil with Mayor Weismantel presiding. No members were absent. Also present were: Hall, finance officer; Young, maintenance; Sarah Wientjes, Parks & Rec.; Orland Geigle, Prairie Pioneer. Joining after the meeting started were: Kevin Wientjes & Heidi Meidinger, Parks & Rec.; Tom Mitzel, Campbell County Insurance. Moved by K. Rossow, seconded by McNeil to approve the agenda, all members voted aye, and motion carried. Moved by McNeil, seconded by Fuehrer to approve the March 4th and March 18th meeting minutes, all members voted aye, and motion carried.

The following claims for the month of February, 2019 were approved on a motion by Dupper, seconded by Weisbeck; all members voted aye, motion carried.

Sewer \$1,519.44 salary; Streets \$2,868.50 salary; Water \$1,519.44 salary; Finance Office \$1936.12 salary; Council \$1939.35 salary; Mayor \$470.98 salary; Baumann's Service \$1,021.98 fuel/supplies; Campbell Co. Bank \$27.60 ACH fees; Campbell Co. Sherriff \$1957.80 services; Carlson Services \$2,270.00 services; Elmer's Welding \$340.00 repairs/services; Financial Agent \$2,561.54 payroll taxes; Greg's Drilling \$212.50 services; Health Pool of SD \$841.94 insurance; Heartland Waste \$4,425.00 garbage collection; Herreid Lumber \$57.76 supplies; Jerry's CPO \$300.00 Pool Op Certification; MDU \$2,147.05 utilities; Mobridge Tribune \$106.50 printing; North Central Steel System \$297.35 repairs; Prairie Pioneer \$72.68 publishing/advertising; Carol Ottenbacher \$80.00 services; Quill \$217.04 supplies; Rieker Electric \$96.90 services; Kim Rossow \$632.32 reimbursement for supplies; Runnings \$159.96 materials; SD Dept. of Health \$30.00 samples; SD Dept. of Revenue \$324.73 sales tax; SDML \$92.00 district meeting; SD Retirement \$1183.68 retirement; Selby Record \$203.94 supplies; Servall \$66.44 rugs & uniforms; Slater Oil & LP Gas \$2,625.15 propane; USDA \$1,161.00 loan-hwy. project; USDA \$1,032.00 loan-wastewater project; Valley Telco \$393.53 utilities/services; VISA \$315.39 supplies/postage; WEB Water \$3,962.03 bulk water.

During the maintenance report, Young brought up the question about the opening and closing of the rubble site. He mentioned that he has had it open most days over the winter but there have been issues with where things are being dumped and the cleanup during thawing. He questioned the council as to whether it should be closed until better weather and only opened during the normal hours. The council advised that it should be closed and only opened regular hours when the grounds improve. They also advised that the public be reminded that abusing the rubble site rules could in fact jeopardize the city's permission to operate a rubble site. Young also gave an update on the status of the two frozen water mains on both the north and south ends of town. Things are improving but are not fully thawed yet. The council advised Young to work on smoothing out some of the grounds in town that are rough from where snow was pushed this winter. Young will work on this as the weather continues to improve. Mayer Weismantel thanked all of those who helped address the frozen water problems during the winter season.

The monthly Sheriff's report was reviewed.

During public comments, the concern of illegal discarding of items in dumpsters was addressed. The council would remind all residents that dumpsters are privately paid for and are not public property. A matter of some of the street lights in town that need to be changed was addressed. Also addressed was the topic of a couple of the culverts in town that have needed attention. It was determined that things have been fixed for the time being until the weather allows the city to work on them again.

Mayor Weismantel informed the council that all 15 of the new trees for the Fairview Cemetery have been donated and that Weisbeck has ordered the trees. The council would like to thank those who donated and plans to give them special recognition in the near future.

The hearing was held at 7:40pm for the approval of a transfer of the alcohol license from Vilas Health & Variety to ACIG, LLC (dba Herreid Health & Variety). No one appeared before the council to comment. K. Rossow moved, second by Dupper to approve the transfer, all members voted aye, motion carried.

Kevin Wientjes spoke representing Parks & Recreation and informed the council on the plans for new restrooms at the ball fields. Parks & Rec. are requesting that the city help with the following; demolition of the old facilities, covering the cost of approx. \$250 per month for porta-potty rentals during transition to the new facilities, donating skating and swimming passes for the fundraiser in June, surplussing some of the sheds that will be able to be removed in the future, and finally, continue to blow out the lines as they have been doing in past years. As a final note, Wientjes stated that Parks & Rec would appreciate any other monetary donations the city could afford toward the project. Moved by McNeil, seconded by Dupper for the city to help with demolition, cover the cost of porta potties, donate 2 swimming passes and 10 skating passes, look at surplussing the sheds when the time comes, and continue to blow out the lines. All members voted aye, motion carried.

Met with Tom Mitzel of the Campbell Co. Insurance Agency to review the City's policy. The premium is \$25,787.00, a slight increase from last year. The airport policy did not change and is an additional premium of \$1,288.00. Moved by McNeil, second by Fuehrer to accept, all members voted aye, motion carried.

Discussed the upcoming sewer improvement project. FO Hall advised the council that the project is very close to being bid out and that he will contact Helms & Associates to discuss the latest details concerning dates. The council also discussed the new water use ordinance coming up. FO officer Hall will have the ordinance ready for the first reading by the next meeting. Mayor Weismantel noted that this ordinance will address the process of charging accounts in order to meet the repayment requirements of the loan for the sewer improvements project.

An update was given on the status of the frozen water line issues on the north and south ends of town and it was noted that are some improvements.

Held the first reading of the Water Disconnect and Reconnect Fee Ordinance. Moved by K. Rossow, seconded by McNeil to approve the first reading. All members voted aye, motion carried. With this ordinance, there will no longer be a \$30 disconnect fee but there will still be the \$30 reconnect fee.

ORDINANCE NO. 2019-02

AN ORDINANCE TO AMEND ORDINANCE NO. 2011-04

TO CHANGE WATER DISCONNECT AND RECONNECT FEES IN THE CITY OF HERREID
BE IT ORDAINED by the City of Herreid Campbell County, South Dakota, that due to noncompliance with the City's loan repayment requirements, the City will change disconnect and reconnect fees as follows: No disconnect fee will be assessed when the water is turned off, whether for non-payment or at the request of the property owner or person otherwise authorized to have the service discontinued. The reconnect fee will be Thirty Dollars (\$30.00), with Five Dollars (\$5.00) of the fee going directly toward debt retirement.

Mayor Weismantel informed the council of the proposed change to the city's utility billing. Currently the bills are sent out via post cards, but the proposal is to change over to a trifold bill on paper in an envelope. FO Hall advised the council that he did some research, and while there is a slight difference in cost, it shouldn't be more than roughly \$500 per year. He also noted that there are many advantages to the proposed billing style. It will allow for a more efficient process of preparing the bills each month, it will allow the city to notify residents of important messages so that every resident will get the message when needed, there's more space which would allow for a more detailed breakdown of billing than the current post cards, and that it will eliminate cards being destroyed or stuck together during sorting at the post office. The new billing process would begin with the next billing cycle. Moved by Weisbeck, seconded by Dupper to approve the change, all members voted aye, motion carried.

Approved FO Hall attending HR school and FO school June 11-14. Moved by Dupper, seconded by McNeil, all members voted aye, motion carried.

Approved Young attending a mosquito control workshop in Aberdeen on April 23rd. Moved by B. Rossow, second by Fuehrer, all members voted aye, motion carried.

The council discussed upcoming code enforcement; some of culverts in town mentioned earlier; and the bills from the snow removal help on Main Street during the March blizzard. Also discussed was a plan for when emergency snow removal help is needed again in the future. It was determined that the council will address this issue again in the September meeting to confirm a plan for the next winter season.

Mayor Weismantel informed the council that the 2018 Levee inspection report that was recently received. After some discussion, it was noted that in order to avoid damage to the levee, residents need to be advised to not drive along the top of the levee. Other issues on the report will be addressed in the coming weeks.

Approved the building permit for Brad Schuetzle to have a basement constructed and a new house placed on it @ lot 5 of HEDC 2nd addition. Moved by Fuehrer, second by K. Rossow, all members voted aye, motion carried.

Agreed to leave the 2019 pool rates the same as last year. Moved by K. Rossow, seconded by McNeil, all members voted aye, motion carried. Pool rates are as follows: Family Season Pass - \$105; Single Season Pass - \$50; Daily rates: \$3.00 - 8th grade and under; \$4.00 - high school to adult; Baby Pool, FREE. Swimming Lessons are \$30 for the session and water aerobics, \$40 for the season.

Reviewed lifeguard applications.

At 9:17pm Dupper moved, Fuehrer seconded to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel, all members voted aye, motion carried. At 10:10pm McNeil moved, B. Rossow seconded to come out of Executive Session and reconvene into regular session, all members voted aye, motion carried. Following executive session, motion was made by Dupper, seconded by McNeil to hire Micah Schaeftbauer, head lifeguard; Madalyn Schumacher, Cassy Anderson, & Annaliese Goehring, full-time lifeguards; Maggie Neeley, part-time lifeguard with salaries to be determined. All members voted aye, and motion carried. As they feel more lifeguards may be needed, council advised FO Hall to re-advertise.

Next regularly scheduled Council meeting will be Monday, May 13th at 7:30pm.

With no further business, meeting was adjourned at 10:15pm.

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