

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
August 5, 2019

The Herreid City Council was called to order by Mayor Weismantel on the above date at 7:30pm at City Hall. The following members were present: Fuehrer, K. Rossow, Weisbeck, McNeil & Dupper, with Mayor Weismantel presiding. B. Rossow was absent. Also present were: Hall, finance officer; Quaschnick, maintenance; Goehring, maintenance; Ted Dickey, NECOG; Arnie Hanson, HIC; Robert Weisbeck, HIC & HEDC; Dick Werner, HIC & HAHD; Kevin Wientjes with HIC; Carina Flemmer, HAHD; & joining later was Andrew Van Kuren, Campbell Co. Economic Development;

Before the approval of the agenda, it was noted by Mayor Weismantel that one item was added to the agenda. He noted that item (C) HEDC grocery store insurance – was added under new business. Moved by Rossow, seconded by McNeil to approve the agenda with the additional item; all members present voted aye, motion carried. Moved by Weisbeck, seconded by McNeil to approve the July 1st meeting minutes & the July 15th meeting minutes; all members present voted aye, motion carried.

The following claims for the month of July 2019 were approved on a motion by Rossow, seconded by Fuehrer; all members present voted aye, motion carried.

Sewer \$1,724.44 salary; Streets \$2,971.01 salary; Water \$1,724.44 salary; Finance Office \$2,331.72 salary; Swimming Pool \$4,566.02 salary; Cemetery \$304.60 salary; A.N.S. Weed & Pest Control \$450.00 services; Cassie Anderson \$50.00 swimsuit allowance; Associated Supply Co. \$1,223.56 pool parts; Baumann's Service \$454.15 fuel/supplies; Cahill Bauer & Associates \$5,475.00 audit; Campbell Co. Bank \$27.80 ACH fees; Campbell Co. Sherriff \$1,957.80 services; Dakota Supply Group \$1,771.78 supplies; Emmons Co. Record \$24.63 publishing; Jacob Feist \$44.74 utility refund; Financial Agent \$3,395.93 payroll taxes; Hawkins Inc \$529.50 pool chemicals; Health Pool of SD \$10.50 insurance; Heartland Waste \$4,425.00 garbage collection; Herreid Lumber \$40.37 supplies; Herreid Super Stop \$107.19 fuel/supplies; Huber & Son \$14.00 supplies; MARC \$1,821.76 supplies; MDU \$2,145.65 utilities; Carol Ottenbacher \$80.00 services; Pop's Grocery \$83.61 supplies; Prairie Pioneer \$86.96 publishing; Prorate Services \$35.00 testing; Quaschnick Soft Water \$29.75 supplies; Quill \$152.54 supplies; Ramkota Hotel \$102.00 FO school room stay; Rieker Electric \$205.95 supplies/services; Micah Schaeffbauer \$50.00 swimsuit allowance; Servall \$36.72 rugs; SD Dept. of Health \$400.00 sampling; SD Dept. of Revenue \$542.02 sales tax; SD One Call \$5.60 locate tickets; SD Retirement \$476.02 retirement; SD Unemployment Insurance \$ 84.06 2Qtr payment; Town & Country Gals \$30.00 calendar; US Bank & Trust \$9,079.38 2Qtr payment; USDA \$1,161.00 loan-hwy. project; USDA \$1,032.00 loan-wastewater project; Valley Telco \$336.14 utilities; VISA \$123.29 supplies; WEB Water \$7,012.81 bulk water; Gary Weismantel \$90.00 mileage reimbursement.

During the maintenance report, Goehring informed the council that he had received an inquiry from someone about haying the lagoons; the council said they did not see a problem with allowing them to be hayed. Heard from Goehring that the demolition pit at the rubble site was overly full. He was advised by the council to contact Walworth county to inquire about their procedures for grinding up those type items vs. digging another pit and burying them. Quaschnick noted that maintenance could really use a new metal detector for the department, so the council advised Goehring to get prices for a new one. The council also directed Goehring to work on getting some hot mix to repair several streets & holes around town. Concerning the damage to the city's building behind the Waterhole, Goehring noted that it hasn't been repaired yet. The council advised Hall to send a letter concerning the repairs.

There was no Sheriff's report nor any public comments.

The council then heard from the Herreid Improvement Committee (HIC) & NECOG concerning the possibility of a project to replace the city pool bathhouse and restrooms. Werner noted that he had visited several other city pools similar to Herreid's to get an idea of layouts & prices. He shared the proposal of a new bathhouse that would have restrooms usable for both the pool and the park. Another part of the proposal included a large walk-in wading pool area with a large overhead dump bucket, water guns, a slide, and other fun items for the kids. The other cities he interviewed, highly recommended such a project because their similar renovations helped revive their city pools and brought in a lot more revenue. Werner with HIC & Dickey with NECOG discussed the possibilities of grants that are available. Werner noted that the city had a potential of getting \$200,000 in grant money to help fund such a project. He also pointed out that decisions about the finished design, sizes, & specs did not have to be made at this

point but could be made later during engineering if the project proceeds. Dickey noted that the main thing at this point was for the city to decide when or if they would like to proceed with starting the grant application process due to the remaining time window for this year's applications. Werner said that there are a couple of pool companies that the city has worked with in the past that would be willing to come out and give us recommendations for an overall design. The council agreed to have Associated Pool Builders come and assess an issue with the water leakage at the pool and also give us their recommendation on design possibilities. This item will continue to be discussed in the coming weeks.

Heard a presentation from Andrew Van Kuren of Campbell Co. Economic Development group about the specifics of a Municipal Gross Receipt Tax concerning how it works, what it's for, and how it can benefit municipalities. The council took no action at this time.

Heard from Robert Weisbeck of HEDC about their impending purchase of the grocery store building. HEDC is requesting that the city add the building to its general liability insurance policy while they own it. HEDC is purchasing the building from Campbell County Bank but the end goal is to sell it to the store owners in the future. Hanson noted that the cost of the current policy held by the bank is \$3,173.00 but that the cost for the city could be less once HEDC takes ownership. The motion was made by Dupper, seconded by Weisbeck to add the building to the policy while under HEDC ownership, all members present voted aye, motion carried.

In old business; the council discussed updates of the upcoming sewer improvement project, heard updates from Hall on the code enforcement with Mike Olson, and discussed the culvert issues on the south end of Elm St and on Cedar St near the storage buildings. The topic of the water & sewer lines for the properties on the north end of town owned by Randall was tabled until more information is known.

Also in old business, it was determined that the properties that will be affected by the new Water Use ordinance will see the changes beginning with the September 2019 billing cycle. The council advised Hall to send a letter, with the August utility bills, notifying those accounts that will see the changes starting in September.

Heard an update from Quaschnick & Goehring on the progress of the issues in the levee inspection report that they're working on.

Mayor Weismantel informed the council that the city had been notified that the dollar amount on the bid of the sewer improvement project did not match the rest of the documents in the award packet because the contractor appears to have made a minor math error on Bid Item #28. The error totaled \$29.40 in the city's favor. Motion was made by Weisbeck, seconded by Rossow to waive the contractor's mathematical error in the bid item #28 as a minor irregularity and to move forward with the project. All members present voted aye, motion carried.

Approved the following building permits: Tom & Irene Badger, 308 Dyke St, build 3 decks with roof over one; Elmer's Welding, 110 1st Ave, steel siding & some windows; Bill-Gary Fischer, 104 Main St, cover exterior wall behind City Hall with white metal. Moved by Dupper, seconded by Rossow, all members present voted aye, motion carried.

Also discussed in new business; an issue with semi-truck parking on city streets, two curb stop replacements, and any delinquent utility bills.

Moved by Rossow, seconded by Fuehrer to approve payment of annual \$250.00 library donation, all members present voted aye, motion carried.

Heard from Mayor Weismantel & Hall about the proposal of starting a recodification project. The project would include: a full legal analysis & review of all city codes (city laws), a Legal Memorandum containing all analyses and recommendations, consultation, reprinting final copies of the code, and making the code available & searchable to all resident online. Hall noted that he has spoken with many cities in South Dakota alone that have gone through the same process and have been very pleased with the results. He also noted that this allows citizens the ability to access a fully updated and fully accurate code online via the city's website. It will help streamline any future code changes or amendments as well. The total cost for the project would be \$7,950.00 which will be spread out over 3 budget years, and then \$1,200.00 per year for the annual online software licensing & web hosting fee. Weismantel & Hall noted that for the last couple of years, the city has budgeted \$4,000 for ordinances but has not used it, and that should the council decide to proceed, there is plenty of this year's remaining ordinance budget to make the initial payment of \$2,780.00 to start the project. Moved by McNeil, seconded by Weisbeck to proceed with starting the recodification project, all members present voted aye, motion carried.

Moved by Dupper, seconded by McNeil to pay the after audit additional insurance premium bill of \$2,273.00, all members present voted aye, motion carried.

Learned that the registration deadline for the SDML annual conference is Sept 20, 2019

Moved by Weisbeck, seconded by Dupper to approve Hall to attend the Elections Workshop on Sept. 19, 2019, all members present voted aye, motion carried.

Reviewed the financial position of the city against the 2019 budget and discussed any additional 2020 budget projects.

Held the first reading of the proposed 2020 Budget Appropriation Ordinance. The proposed budget includes a maximum allowed increase of \$5,805.00, bringing the total tax levy to \$115,348.00, and there will be some unobligated cash needed to balance the proposed 2020 budget. Moved by McNeil, seconded by Rossow to approve the first reading, all members present voted aye, motion carried.

At 9:39pm Rossow moved, Weisbeck seconded to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel, all members present voted aye, motion carried. At 9:58pm Mayor Weismantel declared the council out of executive session, no action was taken.

The next regularly scheduled Council meeting will be Wednesday, September 4th at 7:30pm due to Labor Day.

With no further business, meeting was adjourned at 9:59pm.