

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
FEBRUARY 4, 2019

- I. The Herreid City Council was called into meeting by Mayor Weismantel on the above date at 7:30pm at City Hall.
- II. The following members present: Fuehrer, K. Rossow, Weisbeck, B. Rossow, Dupper, and McNeil with Mayor Weismantel presiding. No members were absent. Also present were: Hall, finance officer; Orland Geigle, Prairie Pioneer.
- III. Moved by Dupper, seconded by Weisbeck to approve the agenda, all members voted aye, motion carried.
- IV. Moved by Dupper, seconded by McNeil to approve the January 7th meeting minutes, all members voted aye, motion carried.
- V. The following claims were approved for payment on a motion by McNeil, second by Fuehrer, all members voted aye, motion carried.
Finance Office \$2,077.33 salary; Sewer \$978.44 salary; Streets \$2,352.43 salary; Water \$978.44 salary; Baumann's Service \$189.07 fuel; Campbell Co. Bank \$28.10 ACH fees; Campbell Co. Bank \$20.00 security box rent; Campbell Co. Sherriff \$1957.80 services; DENR \$6.00 Cert. renewal; DVL Fire & Safety \$163.50 inspections; Elmer's Welding \$492.85 supplies & services; Financial Agent \$1,754.73 payroll taxes; Keith Hall \$184.50 mileage reimbursement; Health Pool of SD \$841.94 insurance; Heartland Waste \$4,425.00 garbage collection; Herreid Lumber \$155.15 supplies; Helms & Associates \$5,130.00 sewer project design; Herreid Fire Dept. \$500.00 pass through funds; Herreid Super Stop \$53.70 fuel; Huber & Son \$75.90 supplies; MDU \$2440.02 utilities; Mobridge Tribune \$31.38 publishing; NECOG \$1,611.08 annual dues; Northwest Blade \$11.00 publishing; Olson Consulting Service \$1,500.00 code enforcement fees; Prairie Pioneer \$145.45 publishing/advertising; Carol Ottenbacher \$80.00 services; Post Master \$56.00 annual PO box fee; Quill \$163.34 supplies; Rieker Electric \$306.75 supplies & services; Riteway Business Forms \$265.27 AP/Payroll checks; SD Dept. of Revenue \$341.79 sales tax; SD Dept. of Revenue \$550.00 wastewater annual fees; SD One Call \$1.12 locate tickets; SD Retirement \$929.56 retirement; SD Unemployment Ins. \$61.89 4th Qtr. payment; Servall \$227.35 rugs & uniforms; Slater Oil & LP Gas \$1,369.74 propane; USDA \$1,161.00 loan-hwy. project; USDA \$1,032.00 loan-wastewater project; US Bank & Trust \$9,079.38 4th Qtr. payment; Valley Telco \$409.47 utilities/services; VISA \$778.53 supplies/City Hall window shades; WEB Water \$3,973.72 water usage.
- VI. There was no one present to give a maintenance report.
- VII. The monthly Sherriff's report was reviewed.
- VIII. There were no public comments.
- IX. OLD BUSINESS
 - a) Finance officer Hall informed the council of a correction concerning the SAM renewal that was approved in last month's meeting. It was noted that there was no payment to be made as was previously discussed.
 - b) Held the 2nd reading of amended Water Rate Ordinance to increase the minimum water rate from \$25 to \$26 within the city limits and from \$35 to \$36 outside of the city limits due to an increase by WEB Water Development. Moved by McNeil, seconded by B. Rossow, six members voted aye, none voted nay, motion carried. The new rates will appear on the bills that go out in March 2019.

ORDINANCE NO. 2019-01
AN ORDINANCE TO AMEND ORDINANCE NO. 210 AND
CHAPTER 22 OF THE REVISED ORDINANCE OF HERREID
TO INCREASE WATER RATES AND FEES IN THE CITY OF HERREID
AND SET FUTURE FEE INCREASES BY RESOLUTION

BE IT ORDAINED by the City of Herreid, Campbell County, South Dakota, that due to an increase in WEB Water rates, the City will also increase rates

Water users within the City limits of Herreid shall now pay a minimum base charge of \$ 26.00 per month for the first 3,000 gallons of water. The cost per one thousand gallons of water used between 3,001 and 7,000 gallons will be \$ 3.60. The cost per one thousand gallons used between 7,001 and 12,000 gallons will be \$ 4.10, and the cost per one thousand gallons used over 12,000 will be \$ 4.60. Outside City Limits, the base fee will now be \$ 36.00 with the cost of \$ 4.35 per thousand gallons of water used between 3,001 and 7,000, and \$ 4.85 for every one thousand gallons of water used over 7,000.

BE IT FURTHER ORDAINED that utility rates are subject to regular changes due to increasing costs to provide services, so the City of Herreid deems in necessary to declare any and all further rate increases by Resolution.

Dated this 4th day of February, 2019

First Reading: January 7, 2019

Second Reading: February 4, 2019

Published: February 14, 2019

- c) Discussion was held on what changes if any need to be made to the current disconnect and reconnect fees for water/sewer services. Based on the fact that the new sewer improvement project will somewhat affect utility billing, the suggestion was made by Dupper and agreed upon by other members that we eliminate the \$30 disconnect fee but keep the \$30 reconnect fee in place. The motion was then made by Dupper, seconded by Fuehrer that we amend the fee structure. , All members voted aye, motion carried. Finance officer Hall will work to have an amendment prepared for the changes.
- d) During discussion of the upcoming sewer improvement project, it was agreed that the new rates as well as how to structure the upcoming changes to utility billing for the project will continue to be discussed in future meetings.

X. NEW BUSINESS

- a) It was agreed on to have finance officer Hall begin the process of becoming a notary. Moved by Weisbeck, seconded by Fuehrer, all members voted aye, motion carried.
- b) Moved by K. Rossow, seconded by McNeil to renew the contract with Maguire Iron, Inc. who will provide services of cleaning and inspecting the water tower every other year at a cost of \$1,550.00 per inspection. It was noted that the previous cost was \$1,250.00 per inspection but that this contract would lock in the new rate through 2027. All members voted aye, motion carried.
- c) Moved by Dupper, seconded by Weisbeck to approve the purchase of the GAAFR (Governmental Accounting, Auditing, and Financial Reporting) reference book for the finance office at a cost of \$239.00. All members present voted aye, motion carried. Hall noted that it was highly encouraged by the Dept. of Legislative Audit that we have a copy of this book on hand and that it will be an invaluable tool for years to come.

- d) Mayor Weismantel and finance officer Hall noted that the City had been informed by Campbell County Bank that our safety deposit box signature list needed to be updated. Moved by Dupper, seconded by McNeil to have Mayor Weismantel, finance officer Hall, and council member Fuehrer placed as signers on the list. All members voted aye, motion carried.
- e) Moved by Dupper, seconded by Fuehrer to approve a letter of support for the HAHD in their request for a grant from the South Dakota Community Foundation toward a new restroom concession facility at the sporting complex. All members voted aye, motion carried.
- f) Learned that the SDML District 7 meeting will be held in Mobridge on Wed., March 27th. Those interested in attending must notify the finance office by the next council meeting on March 4th.
- g) Also reviewed the 2018 NECOG Annual Report.
- h) Set the Equalization meeting for March 18th at 6:00pm. Those wanting to appeal their tax assessment to the local board must submit an appeal, in writing, by Thursday, March 14th.
- i) Discussion was held on election board members and the rate of pay for the April 9th election. It was determined that Hall will contact previous board members and once things are confirmed with previous board members and the school, it can be finalized and a notice of appointment and pay rate will be made.

XI. At 8:05pm Dupper moved, B. Rossow seconded to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. All members voted aye, motion carried. At 8:45 Weisbeck moved, K. Rossow seconded that they come out of Exec Session, all members voted aye, motion carried. No action was taken.

XII. Next regularly scheduled Council meeting will be Monday, March 4th at 7:30pm.

XIII. With no further business, meeting was adjourned at 8:47pm.