

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
July 6 , 2020

The Herreid City Council was called to order by Mayor Gary Weismantel on the above date at 7:30pm at City Hall. The following members were present: A. Dupper, P. Weisbeck, A. McNeil and K. Rossow with B. Rossow absent. Also present were: Neeley, Finance Officer; Goehring, Maintenance Supervisor; Orland Geigle, Prairie Pioneer; Brandon Smid, Helms & Associates; and citizens Tim McNeil and Steve Deibert.

Moved by McNeil, seconded by K. Rossow to approve the agenda; all members present voted aye, motion carried.
Moved by Dupper, seconded by McNeil to approve the June 1, 2020 meeting minutes; all members voted aye, motion carried.

Moved by Weisbeck, seconded by K. Rossow to approve the June 16, 2020 meeting minutes; all members voted aye, motion carried.

Moved by McNeil, seconded by Dupper to approve the following regular claims from June 2020 and the additional claims received in June to be paid in July 2020; all members voted aye, motion carried.

Claims for June 2020

Streets	Payroll	\$2,546.10
Sewer	Payroll	\$1,562.06
Water	Payroll	\$1,562.06
Finance Office	Payroll	\$1,803.77
Mayor and Council	Payroll	\$2,687.37
B & B Construction	Sewer Improvement Project	\$460,923.83
Baumann's Service	Fuel/Supplies	\$450.52
Campbell Co Bank	Pool petty cash	\$75.00
Campbell Co. Bank	ACH Fees	\$29.50
Campbell Co. Bank	Perp Care-Cemetery CD	\$3,921.39
Campbell County Insurance	Insurance-audit Liability and WC	\$2,825.00
Campbell Co. Sheriff	Services	\$2,001.51
Ferguson Waterworks	Materials/Supplies	\$3,215.73
Financial Agent	Payroll Taxes	\$3,000.40
Fresh Start Market	Office Supplies	\$35.72
Goehring, Lester	Services	\$50.00
Hawkins	Materials/Supplies	\$1,943.74
Heartland Waste	Garbage Collections	\$4,425.00
Helms and Associates	Fees	\$37,946.90
Herreid Lumber	Supplies	\$148.46
Herreid Parks and Recreation	Grant Pass thru	\$4,000.00
Herreid Super Stop	Fuel/Supplies	\$75.37
MuniCode	Fees	\$1,990.00
Ottenbacher, Carol	Services	\$80.00
Prairie Pioneer	Publication/Notices	\$573.99
Register of Deeds	Services	\$6.00
Rieker Electric	Parts/Materials/Repairs	\$46.75
Schaeftbauer, Micah	Pool suit reimbursement	\$50.00
Servall	Services - Rugs/Uniforms	\$69.76
SD Dept of Health	Fees	\$311.00
SD Dept of Revenue	Sales Taxes	\$371.80

SD One Call	Fees	\$24.64
SD Retirement	Retirement	\$1,007.16
Town and Country Gals	Fees	\$30.00
USDA	Loan - Hwy Proj-Sewer Lines	\$440.00
USDA	Loan - Hwy Proj- Water Lines	\$721.00
USDA	Loan - Wastewater Proj	\$1,032.00
Valley Telco	Services	\$293.08
Van Diest Supply Co	Supplies	\$3,522.40
Visa	Supplies/Travel	\$433.82
Web Water	Bulk Water	\$5,341.43

Additional Claims received June 2020

B & B Construction	Sewer Improvement pmt #3	\$417,923.74
Helms & Associates	Svc Fees-Sewer Improvement	\$46,596.62
Levanen	Maintenance/Repairs	2,345
Herreid Lumber	Sports Complex Materials/Supplies	\$4,289
Cahill Bauer & Associates, LLC	Fees	\$5,700.00

Sheriff's report for May 2020 was reviewed.

In public comments:

K. Rossow explained Robert Weisbeck is requesting that 2nd Ave NW be closed on July 25th from Main St. west to the alley for a cornhole tournament. Moved by K. Rossow, seconded by Weisbeck, all members voted aye, motion passed.

Steve Deibert expressed concerns regarding the asphalt work to be done next spring on streets dug up by the Sewer Improvement Project. Discussion involved-USDA as the funding source establish the scope of the replacement asphalt work. USDA allows the replacement the center section of roadway that was removed for access to sewer mains, an 8' width is in the project plans with a maximum 15' width USDA will fund. Deibert requested the city consider re-paving the entire width of streets dug up by the sewer project. Brandon Smid, Helms & Associates estimated the additional cost to be 2 million dollars. The council expressed understanding of the desire to re-pave the entire street but, is unsure that funding can be secured. NCOG will be asked about potential funding sources.

Building Permits were reviewed. Motioned by McNeil, seconded by K. Rossow to approve the following building permits:

Preston Huber 102 Birch NE-Installation of concrete driveway and patio; Melinda Neeley 408 Tower NW remodel attached garage space into bedroom and hallway; Myron & Renee Rieker 503 Ash NE replace 8 x 12 deck; Dave Schumacher 408 Elm build new garage-wood and metal construction.

In old business:

Sewer Project-Moved by Dupper, seconded by Weisbeck all members present voted aye, motion passed to approve the 3rd Sewer Improvement Project payment. The next construction meeting will be Wednesday, July 8th at 2:00PM at City Hall.

Streetlights- Quenzer Electric hopes to be in town in 3-4 weeks to replace burnt lightbulbs.

Code Enforcement-Discussed two properties with ongoing issues, one has had difficulty locating a contractor. The city does not know of any local contractors to recommend. FO Neeley is to contact legal council about their ability to assist with a second property.

Mosquito Control Grant-Herreid received \$1,679.00 from the SD Dept of Health Mosquito Grant this year. Moved by Dupper, seconded by McNeil to approve the contract to receive funding.

City Pool-ISG visited the pool and is preparing a report with recommendations for consideration. Maintenance Goehring reported that with Rural Water assistance he is working to identify the source of the water leak—potentially the baby pool. Goehring is also ordering some chemical stabilization chemicals to help control the loss of chlorine. Council members observed that pool staff are following extra cleaning measures and that community members have said “thank you” for opening the pool.

MuniCode-Revisions to the draft that was distributed at the May meeting are due to MuniCode by June 15. Council members are asked to have feedback to FO Neeley by Monday, June 13 for compilation.

Sports Complex Insurance-The school board will meet July 8 further discussion may be needed in August.

In new business:

DOT Access Grant Resolution-motioned by Weisbeck, seconded by K. Rossow, all members present voted aye; motion carried to approve the grant application. Grant is for 6” of asphalt over a 10” base layer along Railway Ave and 1st Ave east of Main St. The city’s portion of the project if the grant is awarded would be \$180,000.

COVID grant-moved by K. Rossow, seconded by Dupper, all members present voted aye, motion carried to approve two contract documents need to request reimbursement of funds from the CARES act. Motioned by K. Rossow, seconded by McNeil, all members present voted aye, motion carried to approve:

City of Herreid Resolution Number 2020-04

A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the "CARES Act"), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Herreid acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, the City of Herreid acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds Act on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, the City of Herreid seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Herreid acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of Herreid most recently approved as of March 27, 2020; and

WHEREAS, the City of Herreid acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the City [Council/Commission] of the City of Herreid that the Mayor of the City of Herreid may execute any and all documents as required by the State in order to receive CARES Act funds.

It is further RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not accounted for in the City budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

It is further RESOLVED that the City will not request reimbursement from the State under the CARES Act for costs for which

the City previously received reimbursement, or for which the City has a reimbursement request pending before another source.

Approved and adopted this 6th day of July, 2020.

Gary Weismantel, Mayor

Attest:
Melinda Neeley, Finance Officer

In the Maintenance Report:

Maintenance Goehring reported that the past month has been spent looking at leaks at the pool and park bathrooms, and mowing/trimming, in addition to supporting the sewer project underway. A pipe and dirt were laid at the grass pile, which seem to be helping drainage. A proposed sign design for the Rubble Site was present and Goehring thanked the council for hiring Nick Deibert for summer help, noting Nick was an asset to the department. Next month Goehring will be working on mosquito control, and spraying weeds. He noted that due to weather early in June, mosquito's have been easier to control, but that July rains could change that.

In the Finance Report:

FO Neeley reported that Troy Fuehrer has moved, he now resides in Ward 2, creating a vacancy on the Council in Ward 3. Fund balances, expenditures and revenue accounts were reviewed. Delinquent utility accounts were reviewed, FO Neeley was directed to send via certified mail notices of pending disconnect to two properties with balances beyond 90 days overdue.

At 9:17pm McNeil moved, Weisbeck seconded, all members present voted aye, motion carried to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. At 9:40pm Mayor Gary Weismantel declared the council out of Executive Session.

Following Executive Session, McNeil moved, seconded by Dupper, all members present voted aye, motion carried to approve Maintenance Supervisor, Ryan Goehring for a raise of \$1.00/hour effective July 1, 2020. Council noted that they would return to a January 1 annual review process for city staff, beginning in 2021.

The next regularly scheduled Council meeting will be Monday, August 3 at 7:30pm.

With no further business, meeting was adjourned at 9:45pm.

Gary Weismantel, Mayor

ATTEST: _____
Melinda Neeley, Finance Officer

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