

OFFICIAL PROCEEDINGS  
CITY OF HERREID, SOUTH DAKOTA  
MARCH 4, 2019

**I. Call to Order**

The Herreid City Council was called to order by Mayor Weismantel on the above date at 7:30pm at City Hall.

**II. Roll Call**

The following members present: Fuehrer, K. Rossow, Weisbeck, B. Rossow, Dupper, and McNeil with Mayor Weismantel presiding. No members were absent. Also present were: Hall, finance officer; Young, maintenance; Terry Fjeldheim, visitor.

**III. Approval of Agenda**

Moved by McNeil, seconded by Dupper to approve the agenda, all members voted aye, and motion carried.

**IV. Approval of Minutes**

Moved by K. Rossow, seconded by B. Rossow to approve the February 4<sup>th</sup> meeting minutes, all members voted aye, and motion carried.

**V. Approval of Claims**

The following claims for the month of February, 2019 were approved on a motion by McNeil, seconded by Fuehrer; all members voted aye, motion carried.

*Finance Office \$2,119.01 salary; Sewer \$1,518.19 salary; Streets \$2,128.25 salary; Water \$1,518.19 salary; Baumann's Service \$607.48 fuel/supplies; Campbell Co. Bank \$27.80 ACH fees; Campbell Co. Sherriff \$1957.80 services; CNA Surety \$50.00 notary bond fee; Financial Agent \$2,084.08 payroll taxes; Keith Hall \$34.20 mileage ; Health Pool of SD \$841.94 insurance; Heartland Waste \$4,425.00 garbage collection; Herreid Lumber \$309.62 supplies; Helms & Associates \$80,370.00 sewer project design; Huber & Son \$2,515.02 plow truck repairs/supplies; MDU \$2,128.33 utilities; Prairie Pioneer \$205.84 publishing/advertising; Carol Ottenbacher \$80.00 services; Quill \$200.94 supplies; Randall Construction \$112.50, telehandler rental; Runnings \$179.98 materials; SD Dept. of Revenue \$482.04 sales tax; SD Retirement \$970.96 retirement; Secretary of State \$30.00 notary application fee; Servall \$66.44 rugs & uniforms; Slater Oil & LP Gas \$1,169.94 propane; USDA \$1,161.00 loan-hwy. project; USDA \$1,032.00 loan-wastewater project; Valley Telco \$403.15 utilities/services; VISA \$676.15 supplies/postage; WEB Water \$4,019.33bulk water.*

**VI. Maintenance Report**

Young gave the maintenance report. He reported that there would be an adjustment made on one of the plows and that the hydraulics were leaking on the plow truck but that he has that fixed. During the topic of snow removal, the concern of widening the neighborhood streets and corners was addressed as well as which pieces of equipment to use to be most productive. The council discussed that as residents are cleaning snow from their yards and driveways that they not leave messes along the streets & curbs for the city to have to clean up, especially after the plows have already come through. There was also the concern that as everyone is moving piles of snow around, they need to be aware of where they're placing these piles because of flooding during the spring melt. Other snow removal discussion included the sanding of certain intersections, and the amount of snow against the curbs on Main Street. The topic of who to call and in what order for maintenance issues when Young is unavailable were also addressed. Young also reported that he had cleared snow from the airport runway for a landing, and the he will be re-clearing the area to and around the pump station.

**VII. Terry Fjeldheim / Easements**

At approx. 7:48pm the council heard from visitor Terry Fjeldheim concerning easements with the Berndt family property where the city water tower is located. It was agreed that the best scenario would be for the family and the city to mutually grant easements. Moved by Fuehrer, seconded by K. Rossow for the city to cover the cost of both easements needed, all members voted aye, and motion carried.

**VIII. Sheriff's Report**

There was no current sheriff's report to review

**IX. Public Comments**

During public comments, the issue with frozen water lines was brought up. During the week of 2/25 – 3/1 there was situation of frozen water lines in the 10<sup>th</sup> Ave area that possibly involved the city's main line which affected several families. The council discussed what can possibly be done in that area to avoid this problem in the future. It was noted that the problem is that one of the main lines ends there which causes a lack of water movement and thus allows for a higher potential of water lines freezing. It was suggested to possibly add a loop to that main line in the warmer months when digging is possible which would create a constant water flow. Weisbeck, K. Rossow, and Fuehrer gave an update on what had been done as a temporary fix until the crew that was working on the issue is able to come back and resume work. The situation will continue to be addressed.

**X. OLD BUSINESS**

- a) Mayor Weismantel informed the council that we have the new Water Disconnect/Reconnect ordinance ready and that FO Hall will schedule the first reading.
- b) Mayor Weismantel also informed the council that we received prices and sizes for the cost of trees to be planted at the Fairview Cemetery. Weisbeck stated the prices as follows; \$65 for 30"-36" trees and \$80 for 36"-48" trees. The need is for 15 trees total. If any residents would like to donate a tree(s), they should contact the finance office. The council will continue this discussion at the next regular meeting.
- c) Reminded the council of the District meeting on March 27<sup>th</sup> and also reminded them of the Equalization meeting on March 18<sup>th</sup> @ 6:00pm. Those wanting to appeal their tax assessment to the local board must submit an appeal, in writing, by Thursday, March 14<sup>th</sup>.
- d) During the topic of the upcoming sewer improvement project, the council discussed the timing of the phases of the project. They also discussed the restructure of how to charge each account. The state says that in order for the city to cover the future costs of the project, it will need to restructure account usage & charging. FO Hall will be working to have an ordinance ready for one of the upcoming meetings.

**XI. NEW BUSINESS**

- a) At 8:00pm, it was set to hear from those families involved with the water problem on 10<sup>th</sup> Ave, however, no one attended. This matter was discussed in the public comments.
- b) Approved sending Young to the required classes for Pool Operator Certification in April. Moved by McNeil, seconded by Weisbeck, all members voted aye, and motion carried.
- c) Agreed to advertise for lifeguards and will continue to reimburse WSI certification costs as they have in the past.
- d) Approved FO Hall to attend NEFOG meeting in Aberdeen in April. Moved by Weisbeck, seconded by Fuehrer, all members voted aye, and motion carried.
- e) Approved FO Hall to obtain assistance with the annual finance report due to the fact that the city has to file a more in depth report than it has in the past. Moved by McNeil, seconded by K. Rossow, all members voted aye, and motion carried.
- f) The council discussed improving received maintenance calls procedures, and they also learned that there will be no City Election this year due to there being no opposing candidates for any of the offices.

**XII. Executive Session**

At 8:54pm Fuehrer moved, K. Rossow seconded to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. All members voted aye, motion carried. At 9:12pm the council reconvened into regular session. Following executive session, motion was made by Dupper, seconded by McNeil to change the finance officer's salary from \$20 to \$21 per hour upon completion of the preset 6 month review. All members voted aye, and motion carried.

XIII. Next regularly scheduled Council meeting will be Monday, April 8<sup>th</sup> at 7:30pm.

XIV. With no further business, meeting was adjourned at 9:15pm.