

## OFFICIAL PROCEEDINGS

### CITY OF HERREID, SOUTH DAKOTA

May 4 , 2020

The Herreid City Council was called to order by Mayor Gary Weismantel on the above date at 7:30pm at City Hall. The following members were present: A. Dupper, T. Fuehrer, P. Weisbeck, B. Rossow, and K. Rossow with A. McNeil absent. Also present were: Neeley, Finance Officer; Goehring, Maintenance Supervisor; Robert Thullner, Citizen; attending via teleconference were Orland Geigle; Prairie Pioneer, and Ted Dickey; NECOG.

Oaths of Office and Appointments- Kim Rossow and Paul Weisbeck were sworn in, each having run unopposed and for their positions. A. McNeil joined via teleconference at 7:56pm, creating a quorum. Dupper motioned, K. Rossow seconded that B. Rossow and Fuehrer be appointed to their vacant seats for a 1-year term, all members present voted aye, motion carried and B. Rossow and T. Fuehrer were sworn in. Motioned by Fuehrer, seconded b K. Rossow; all members voted aye, motion carried for the following appointments: Manager of Water, Sewer, Streets, Rubble Site and Park; Ryan Goehring, Finance Officer; Melinda Neeley, Pool Mgr.; TBD, Cemetery-Perpetual Care; Willis Van Heukelom Police-County Law; Campbell County, Building Inspector; Joel Johnson, NECOG; Weismantel, Economic Development; Weismantel, WEB Water; K. Rossow, Bank; Campbell County Bank-Herreid, Newspaper; Prairie Pioneer, Finance Committee; Dupper, McNeil & Weismantel, Recreation (pool and parks); Dupper & McNeil, Street Lighting; B. Rossow & Weismantel, Rubble Site & Cemetery; B. Rossow, Weismantel & Fuehrer, Community Betterment; McNeil, Fuehrer & Weisbeck, Ordinances; McNeil & K. Rossow, Skateland (CAG); Weismantel & Weisbeck, Code Enforcement; Joel Johnson & Dupper, Building Permits; Dupper, Fuehrer & Weisbeck.

Moved by K. Rossow, seconded by B. Rossow to approve the agenda; all members voted aye, motion carried.

Moved by Weisbeck, seconded by Dupper to approve the April 7, 2020 meeting minutes; all members voted aye, motion carried.

Moved by Fuehrer, seconded by K. Rossow; all members voted aye, motion carried to approve the following April 2020 claims:

Streets-Payroll \$1,849.86; Sewer-Payroll \$1,326.44; Water-Payroll \$1,326.44; Finance Office-Payroll \$2,184.00; Baumann's Service-Fuel/Supplies \$152.12; Campbell Co. Bank-ACH Fees \$29.50; Campbell County Insurance Agency-Insurance \$34,981.00; Campbell Co. Sheriff-Services \$2,001.51; Dupper, Steve-Services \$240.00; Financial Agent-Payroll Taxes \$1,140.10; Fresh Start Market-Office Supplies \$32.80; Heartland Waste-Garbage Collections \$5,012.60; Herreid Concrete-Supplies \$380.32; Herreid Super Stop-Fuel/Supplies \$107.03; Huber and Son-Supplies \$410.14; MDU-Utilities \$1,912.69; Carol Ottenbacher-Services \$80.00; Carol Ottenbacher-Reimbursement Cleaning Supply \$4.25; Quenzer Electric-Parts/Repairs \$1,925.00; Rieker Electric-Parts/Materials/Repairs \$3,123.19; Servall Services- Rugs/Uniforms \$69.76; Slater Oil & LP Gas-Propane \$234.60; SD Dept of Revenue-Sales Taxes \$367.53; SD Dept of Transportation-Supplies \$31.24; SD Reemployment Assistance-Unemployment contribution \$93.10; SD Retirement-Retirement \$811.20; US Bank & Trust-Loan-Wastewater Proj \$9,079.38; USDA- Loan - Hwy Proj-Sewer Lines \$440.00; USDA-Loan - Hwy Proj-Water Lines \$721.00; USDA-Loan-Wastewater Proj \$1,032.00; Valley Telco-Services \$283.01; Visa-Supplies/Travel \$72.44; Web Water-Bulk Water \$5,272.09

Moved by K. Rossow, seconded by Fuehrer all members voted aye, motion carried to approve the following additional claims received in April 2020:

Helms & Associates-Wastewater Improvement/Construction \$639.60, \$1,1901.65, \$213.20, \$2,972.45  
DRG-Advertising \$150.00

Sheriff's reports for January, February, and March 2020 were reviewed.

In public comments:

Robert Thullner requested the City contact the State DOT office in Mobridge and communicate the location of city limits on the east and west side of Hwy 83 on the north end of town. Bob explained that he is requesting a speed limit change and signs prohibiting air brakes north of the City of Herreid. FO Neeley was directed to contact the DOT office and provide the information. Mayor Weismantel stated that as the location is out of City limits, any signs or speed limit changes would need to be approved or placed by the State.

Also discussed were: Complaints of dogs running loose-FO Neeley was directed to place an advertisement in the paper reminding residents of the City's leash law; The need for sewer lines on the Improvement Project to "stub off" past the pavement to ease future repairs-will be discussed at Construction Meeting May 6<sup>th</sup>; The condition of several City roads and drainage ditches-At N Elm St. Maintenance Goehring was directed to clean dirt from ditches, gravel will be delivered, and the City will try to locate someone to assist in creating a "crown" on the road--when the roads dry enough to be worked. Stormwater ditches and drains will be cleaned, repaired, and replaced as needed to assist with drainage on the City's south east quadrant as weather allows.

Access to the grass pile was discussed, with note that it may be best to pour concrete on the inside of the pit, not just an apron on the outside. As the weather clears and the land dries, this will be looked at further.

Old Business:

Sewer Project-Mayor Weismantel reported that the first Construction Meeting will be held on May 6, 2020 at City Hall, residents are encouraged to attend with any questions or concerns. Council member questions for the meeting involve road repair and estimates for some additional paving in the spring of 2021, review of the location of some lines, and lines at vacant lots. The meeting will be a recurring meeting the first Wednesday of each month, following a City Council Meeting, at 2:00PM.

Pool Project-Heard the engineering firm, ISG, has advised that it will be best to repair the pools leak while it is empty. More specific information will be available for the next meeting.

COVID-19-Heard that Lacy Fuehrer is working with the girls Wolverines 16 and under softball team, with practices beginning May 15<sup>th</sup> and games beginning June 1<sup>st</sup>. Fuehrer wanted to be sure the community was aware that there may be out of town players in for games and practices, and that the teams will follow league COVID guidelines.

Pool Summer-Heard that Selby will be meeting May 6<sup>th</sup> to discuss their pool opening date, and will pay their lifeguards 9.30, 9.50, and 9.95 per hour. The pool opening will be discussed again at the June 1<sup>st</sup> meeting. FO Neeley is to investigate Red Cross certification options for uncertified applicants.

Code Enforcement-Heard that Code Enforcement efforts are ongoing regarding outstanding issues, and on hold for any newly identified issues until otherwise directed by the Council.

Clean up week-Mayor Weismantel reminded the Council that it is scheduled for May 17<sup>th</sup> to the 23<sup>rd</sup>.

#### New Business:

Insurance-Campbell County Insurance Agency estimates that the cost to insure the new playground equipment will be \$1,275. Council discussed the need to have coverage in place and directed FO Neeley to ask CC Insurance for an invoice.

Roads; crack sealing-Discussed work being done by Highway Maintenance Co. along Hwy 1804. They have crack sealed between Mobridge and Pollock and are working on other local projects. FO Neeley was directed to contact them about scheduling time to look at the City streets and securing an estimate to crack seal the roads that will not be impacted by the current Sewer Improvement Project.

Liquor License-Moved by Dupper, seconded by Fuehrer all members voted aye, motion carried to approve renewal of the Liquor License for WD Inc. at the Super Stop.

2019 Annual Report-FO Neeley reviewed the Annual Report and confirmed that it has been completed and submitted to the State, with the Audit by Cahill Bauer & Associates to begin the week of May 10<sup>th</sup>. The Audit will be conducted remotely, Cahill will submit a list of documents that should be copied and prepared for pick up and reviewed off site.

Library Funding-Heard that Annette Heinle had inquired about the budget for Library books. K. Rossow moved, seconded by Weisbeck all members voted aye, motion carried to approve the expenditure of the funds, up to \$250.00.

Ted Dickey, NECOG Grants- Heard from Ted Dickey that some grant opportunities that were not won last year will be available again if the City would like to pursue them. Dickey also advised that there is the possibility that a 4<sup>th</sup> stimulus package will pass that could include money for some infrastructure projects. Dickey noted that the City should have some "shovel ready" projects to move quickly on the money if it comes available. Dickey asked the Council for a "wish list", Streets and the Pool Improvement project were the top two issues discussed. Moved by Weisbeck, seconded by B. Rossow all members voted aye, motion carried authorize Dickey to work with Helms & Associates to update the streets project grant request from 2019. FO Neeley was directed to get a map and information to Dickey that would outline the streets to be included in the project.

#### Maintenance Report:

Goehring reported that he made an Emergency Discharge at the lagoon on April 13<sup>th</sup>. The discharge went well, Goehring monitored the flow rate and no subsequent flooding was observed, state guidelines were observed, and the appropriate reporting was completed. Goehring has been working on some road and drainage issues as the weather has allowed, Goehring has also been looking at options for replacing signs. Goehring was directed to get estimates for replacing street signs, the Rubble Site sign, and for acquiring a Grass Pile sign. Goehring reported that he expects to be focusing on mowing, signs, and painting the yellow curbs, along with coordinating with the Sewer Improvement project crews as needed over the next month. Goehring asked about flowers for the Community Center, moved by K. Rossow, seconded by B. Rossow that up to \$75.00 be spent at Herreid Hardware for flowers, all members voted aye, motion carried. Goehring will work with Rich Quashnick on the flower project. Goehring noted time for weed spraying is near, Council noted that Eugene Quashnick has agreed to spray for the City again, and that ANS Weed Control should be contacted about Lagoon spraying.

#### Finance Officer Report:

FO Neeley reported that the \$200,000 CD discussed in April's meeting was redeemed and deposited into the City checking account. A spreadsheet with sales tax income from 2010 to present was discussed, noting that as COVID impacts local businesses, changes in sales tax revenue may occur. Delinquent Utility bills were reviewed, with a

note that there are some questions regarding a delinquent bill due from a home that is involved in a bankruptcy filing. FO Neeley reported that new blinds for the Finance Office have been ordered and should arrive mid-May. FO work next month will focus on supporting completion of the annual Audit.

At 9:40pm Fuehrer moved, K Rossow seconded to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. All members present voted aye; motion carried. At 10:08pm Mayor Gary Weismantel declared the council out of Executive Session. FO Neeley was directed to contact Kaitlin Beck, Margaret Neeley, Cheyenne Wurtz, and Annaliese Goehring about jobs at the City Pool, pending opening of the pool. Fuehrer moved, K. Rossow seconded, that FO Neeley's pay increase by \$1.50/hr to \$17.50/hr, plus the \$3.50/hr insurance stipend, all members present voted aye; motion carried

With no further business, meeting was adjourned at 10:18pm.

The next regularly scheduled Council meeting will be Monday, June 1<sup>st</sup> at 7:30pm

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Gary Weismantel, Mayor

ATTEST: \_\_\_\_\_  
Melinda Neeley, Finance Officer

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