

OFFICIAL PROCEEDINGS  
CITY OF HERREID, SOUTH DAKOTA  
NOVEMBER 5, 2018

The Herreid City Council was called into meeting by Mayor Weismantel on the above date at 7:30pm at City Hall with the following members present: Fuehrer, K. Rossow, Weisbeck, B. Rossow, and Mayor Weismantel presiding. Members Dupper and McNeil were absent. Also present were: Hall, finance officer; Quaschnick, city maintenance; Young, city maintenance; Orland Geigle, Prairie Pioneer.

Administered the Oath of Office to Bob Rossow (appointed)

Moved by K. Rossow, second by Weisbeck to approve the agenda, all members present voted aye, motion carried.

Moved by Fuehrer, second by K. Rossow to approve the Oct. 1<sup>st</sup> meeting minutes, all members present voted aye, motion carried.

The following claims were approved for payment on a motion by Weisbeck, second by Fuehrer, all members present voted aye, motion carried.

Finance Office \$2,206.21 salary; Sewer \$925.60 salary; Streets \$825.66 salary; Water \$885.60 salary; Anita Lowary \$2774.66 training; Baumann's Service \$22.08 fuel; Campbell Co. Bank \$28.50 ACH fees; Campbell Co. Sherriff \$1914.38 services; Citi Card \$1.86 remaining fee; City of Herreid \$42.57 petty cash; City of Herreid \$20.00 petty cash; Community Transit \$2,000.00 donation; DENR \$10.00 Cert. exam fee; Financial Agent \$1,287.25 payroll taxes; Lester Goehring \$50.00 VET headstone set; Keith Hall \$151.83 mileage/supplies reimbursement; HEDC \$54,408.00 funds managed for playground project; Heartland Waste \$4,425.00 garbage collection; Herreid Lumber \$370.72 supplies; Huber & Son \$6.00 supplies; Jensen Rock & Sand \$260.80 hot mix; MDU \$1816.85 utilities; Mobridge Tribune \$211.20 publishing; Olson Consulting Service \$ 558.00 code enforcement fees; Post Master \$70.00 stamps; Prairie Pioneer \$150.37 publishing/advertising; Quill \$231.96 supplies; Vickie Schulkoski \$113.42 training; SD Municipal League \$15.00 samples; SD Dept. of Revenue \$353.66 sales tax; SD One Call \$8.96 locate tickets; SD Rural Water \$370.00 annual dues; SD Retirement \$592.78 retirement; SD Unemployment Ins. \$9.09 3<sup>rd</sup> Qtr. fees; Servall \$18.36 rugs; Slater Oil & LP Gas \$ 393.60 propane; USDA \$1,161.00 loan-hwy. project; USDA \$1,032.00 loan-wastewater project; US Bank & Trust \$9,079.38 3<sup>rd</sup> Qtr. payment; Valley Telco \$235.90 utilities/service; WEB Water \$5,008.03 water usage; Gary Weismantel \$15.00 meal reimbursement.

Quaschnick and Young gave the maintenance report.

Council member Dupper entered at this point at 7:42pm

The Sheriff's reports were reviewed. During public comments, a thank you card from Community Transit was read by mayor Weismantel thanking the city for its donation toward the new community transportation bus. Also discussed was that the fitness center needed janitorial attention.

Moved by K. Rossow, second by Dupper to approve the purchase of the data backup module by Banyon for \$169.00 per year. It was explained by Hall that the one time price of \$750.00 previously moved on in the October 5<sup>th</sup> meeting was incorrect, all members present voted aye, motion carried.

Discussion was held on the WEB Water rate increases, the Pre-disaster Mitigation Plan for Campbell County, and the drainage situation by Agtegra.

It was explained by Mayor Weismantel and Hall that the city has started receiving invoices from Helms & Associates for the design phase of the new sewer project and that a decision needed to be made concerning the payment of expenses for this phase. Moved by Fuehrer, second by K. Rossow to use the Sewer Reserve funds at this point, all members present voted aye, motion carried.

The hearing was held at 8:00pm for the approval of a transfer of the liquor license from Herreid Valu Market to Pop's Grocery Shoppe. Moved by Dupper, second by Weisbeck to approve the transfer, all members present voted aye, motion carried.

Approved the following building permits: Jeff Jochim, 110 Main St S, work shop, 20'x24'. Moved by Dupper, second by K. Rossow, all members present voted aye, motion carried.

Moved by K. Rossow, second by Dupper to approve and accept the new updated 25 year lease between the city and the school for the ball fields, all members present voted aye, motion carried.

Approved liquor license applications submitted by Kim Moser, Community Center (On Sale); Robert Weisbeck, The Water Hole (On-Off sale), and Vilas (wine). Moved by K. Rossow and seconded by Weisbeck, all members present voted aye, motion carried.

Approved the proposal from Servall to provide services for uniforms for Young in city maintenance at the cost of \$21.25 per month. Moved by Dupper, second by R. Rossow, all members present voted aye, motion carried.

Moved by Dupper, second by Fuehrer to obtain a credit card from Campbell County Bank to be used by maintenance and the finance office, all members present voted aye, motion carried.

Agreed to send Tim Young to OpCert exam and classes to be certified for water distribution. Moved by Fuehrer, second by Weisbeck, all members present voted aye, motion carried.

Discussion was held on offering a service to residents that would allow online bill pay and credit card bill pay for utility billings. An adjustment to employee payroll cycles and an issue with a shut-off leak on 1<sup>st</sup> and Tower St was also discussed.

Went into Executive Session pursuant to SDCL 1-25-2 (1) personnel at 8:29pm. Moved by Fuehrer, second by B. Rossow, all members present voted aye, motion carried. At 8:43 mayor declared them out of Exec Session. Moved by B. Rossow, second by Dupper to hire Tim Young at \$22.50 per hour, cover up to \$600 per month for insurance through the SDML, and provide uniforms. All members present voted aye, motion carried. Moved by K. Rossow, second by Weisbeck to set the salary of part time maintenance back to the non-temporary amounts of \$13 per hour and \$12 per hour effective 11/06/2018. All members present voted aye, motion carried.

Next regularly scheduled Council meeting will be Wednesday, December 5<sup>th</sup> at 7:30pm. With no further business, meeting was adjourned at 8:48pm.