

**OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
October 7, 2019**

The Herreid City Council was called to order by President Dupper on the above date at 7:31pm at City Hall. The following members were present: Fuehrer, K. Rossow, Weisbeck, B. Rossow, with President Dupper presiding. The following members were absent: McNeil and Mayor Weismantel. Also present were: Hall, Finance Officer; Melinda Neeley, Finance Officer in training; Goehring, maintenance; Brandon Smid, Helms & Associates. Joining later via conference call, Ted Dickey, NECOG.

Moved by B. Rossow, seconded by Fuehrer to approve the agenda; all members present voted aye, motion carried. Moved by K. Rossow, seconded by Weisbeck to approve the September 7th meeting minutes; all members present voted aye, motion carried.

The following claims for the month of September 2019 were approved on a motion by Fuehrer, seconded by B. Rossow; all members present voted aye, motion carried.

Sewer \$1,530.76 salary; Streets \$1,844.93 salary; Water \$1,530.76 salary; Finance Office \$2,071.56 salary; Cemetery \$132.98 salary; Mayor \$415.57 salary; Council \$1,616.14 salary; Agtegra \$10.34 supplies; Baumann's Service \$309.85 fuel/supplies; Campbell Co. Bank \$28.00 ACH fees; Campbell Co. Sherriff \$1,957.80 services; Ferguson Waterworks \$807.73 meter supplies; Financial Agent \$1,919.05 payroll taxes; Lester Goehring \$50.00 VA headstone reimbursement; Keith Hall \$101.70 election training travel expenses; Hawkins Inc \$10.00 pool supplies; Health Pool of SD \$10.50 insurance; Heartland Waste \$4,425.00 garbage collection; Helms & Associates \$1,000.00 services; Herreid Lumber \$82.40 supplies; Herreid Super Stop \$57.52 fuel/supplies; Kroontje Law Offices \$809.00 legal services; MDU \$1,804.85 utilities; Municode \$2,780.00 recodification fees; Carol Ottenbacher \$80.00 services; Prairie Pioneer \$245.94 publishing; Gene Quaschnick \$270.00 services; Quill \$208.95 supplies; Ramkota \$278.97 rooms at training; SD Dept of Health \$211.00 samples; SD Dept. of Revenue \$422.11 sales tax; SD Dept of Transportation \$16.00 Welcome to Herreid sign; SDML \$200.00 annual conference; SD One Call \$11.20 locate tickets; SD Retirement \$927.06 retirement; Servall \$107.29 services; USA Bluebook \$660.79 fire hydrant supplies; USDA \$1,161.00 loan-hwy. project; USDA \$1,032.00 loan-wastewater project; Telco \$334.67 utilities; VISA \$451.17 supplies; WEB Water \$6,085.76 bulk water.

During the maintenance report, Goehring updated the council concerning the levee inspection. He said that he and Rick Quaschnick felt that this inspection went very well and that the report will be released to the City in the next few weeks. He also told them that the small project at the water tower is mostly complete and that all the fire hydrants in town now have flag markers on them. He noted that there were a few tools & pieces of equipment that needed to be purchased for the maintenance department. Approval was made on a motion by K. Rossow, seconded by Fuehrer to purchase two of the supply items needed; all members present voted aye, motion carried. The purchase of the other items needed will be discussed as Goehring gets more information on the pricing. Other topics discussed during the maintenance report were: alleys being blocked, residential truck parking, an update on the curbside parking areas near the Catholic church, marking the sewer drains on Main St for easy identification during the winter months, drainage issues in other areas, and a couple of snow removal trouble spots on Main St.

The Sheriff's report was not available for the meeting.

During public comments, one concern from a resident about animal control was addressed and will be monitored accordingly.

Heard from Ted Dickey of NECOG via conference call concerning the upcoming sewer improvement project. He noted that there had been a misunderstanding between the USDA and himself concerning the rate the city would need to charge residents monthly in order to cover the overall costs of the project from year to year. Although the final rates have not been set, he noted that the most current calculations showed that the correct flat rate that needs to be charged once the project draws closer will be about \$5.00 per month/per account higher than what was initially communicated. As the project moves forward in the coming months, the final figures concerning the rates will be received and then will be discussed by the council.

FO Hall gave an update from Mike Olson on code enforcement. He noted that almost all the residents that have

received notices have complied, but there are still a couple that have not and that they have passed the deadline for abatement.

Discussed updates on the drainage replacement on the south end of Elm St. Dupper noted that she would speak the proper people about the work to be done on the project.

The agenda item of the Cedar St culverts was tabled because there was no update.

Learned that the City had received a letter from WEB Water stating that half of the estimated costs for relocating the WEB water lines at the north end of the Elms St extension would need to be paid before they can begin their work. WEB had previously told the City that they could not build a road over their water lines unless those lines were abandoned and the lines rerouted. They also stated that the cost of rerouting the lines would be the City's responsibility. Motion was made by Weisbeck, seconded by Fuehrer to pay WEB the \$13,500 required to begin the project; all members present voted aye, motion carried.

Heard that the City had received a proposal letter from Helms & Associates for a preliminary design estimate of \$7,500. This would include Helms evaluating the pool area to assess the situation, meeting with the City to report their findings, project layout for up to three different designs, provide estimates of probable costs, and assisting the City with grant applications. After much discussion, the council agreed not to act on the proposal at this time and to discuss other options in the coming meetings.

Held the 2nd reading of the Cable TV Franchise Ordinance No. 2019-04. Moved by K. Rossow, seconded by B. Rossow to approve as read; all members present voted aye; motion carried. 5 votes aye, 0 votes nay.

Held the 2nd reading of Ordinance No. 2019-05, an ordinance to amend chapter 10 section 4 of the revised ordinances of Herreid regulating poultry in the City of Herreid. Moved by B. Rossow, seconded by Fuehrer to approve as read; all members present voted aye; motion carried. 5 votes aye, 0 votes nay.

Moved by Weisbeck, seconded by K. Rossow to send R. Goehring to a class in Bismarck on 10/31-11/1 for pool operation certification at the cost of \$325; all members present voted aye, motion carried.

Heard about possibly purchasing a new first aid kit for the community center.

Approved payment of \$370 for annual dues to SD Rural Water; moved by Weisbeck, seconded by K. Rossow; all members present voted aye, motion carried.

Heard from FO Hall of his assessment of how moving reserve funds around within the water & sewer departments would help reduce the monthly sewer rates for residents with the upcoming sewer improvement project. The item will be further discussed in the next meeting.

Held the 1st reading of Ordinance 2019-06 an ordinance to amend 16.0 section 7 of the 1991 revised ordinance of Herreid pertaining to removing snow. Moved by Fuehrer, seconded by K. Rossow to approve as read; all members present voted aye; motion carried.

Moved by Weisbeck, seconded by B. Rossow to approve the Resolution Establishing Payment Rate for Emergency Snow removal help; all members present voted aye, motion carried. 5 votes aye, 0 votes nay. The rate will be set at \$175 per hour.

The council noted that following the blizzard last March, the City received assistance from several residents that used their own equipment/machinery to help remove snow on Main St. The City would like to build a list of those residents that can be called on to assist in a similar situation, so any resident who would be willing to help, please contact the Finance Office or Mayor Weismantel for details.

Moved by Fuehrer, seconded by Weisbeck to approve a Transfer of Contingency Fund Resolution. All members present voted aye, motion carried.

At 9:17pm K. Rossow moved, B. Rossow seconded to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel, all members present voted aye, motion carried. At 9:26pm President Dupper declared the council out of executive session. Following executive session, motion was made by K. Rossow, seconded by Weisbeck to hire Melinda Neeley as the future replacement of FO Hall at the pay rate of \$16.00 per hour plus a \$600 per month stipend in-lieu-of insurance; all members present voted aye, motion carried. Neeley will spend the next few weeks/months training with current FO Hall.

With no further business, meeting was adjourned at 9:28pm.

The next regularly scheduled Council meeting will be Monday, November 4th at 7:30pm.

Gary Weismantel, Mayor

ATTEST: _____
Keith Hall, Finance Officer

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